

# Lawrence Conservation District

E&S Pollution Control Plan Review and NPDES Permit Filing Application  
Effective March 3, 2010- All information is required to process your application.

Project Name: \_\_\_\_\_  
Municipality: \_\_\_\_\_  
Receiving Stream(s): \_\_\_\_\_ Chp. 93 classification: \_\_\_\_\_  
Applicant: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Plan Preparer/ Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Total Project Acreage: \_\_\_\_\_ Total Disturbed Acreage: \_\_\_\_\_

**E&S Plan Review**-earth disturbances up to .99 acres, a plan accompanying a Chp. 105(PASPGP-3) General Permit, a timber harvest < 25 acres

1. Three copies of the E&S Plan Narrative and Drawings
2. A completed District application form
3. \$100.00 Review Fee made payable to the Lawrence Conservation District

**E&S Plan associated with a Spoil and Borrow Site**-less than 5 acres without a point source discharge to a surface water of the Commonwealth and not associated with an NPDES Permit

1. Two copies of the E&S Plan Narrative and Drawings
2. Location Map, USGS 7.5 minute quad, or legible copy
3. Signed copy of Landowner/Contractor Agreement
4. A completed District application form
5. \$60.00 Review Fee made payable to the Lawrence Conservation District

## **NPDES Applicants**

1. Three completed copies of the Notice Intent or Individual Permit Application. One must be the original notarized form
2. Appropriate Filing Fee-\$500.00/General Permit, or \$500.00/Individual Permit made payable to the Lawrence County Clean Water Fund
3. A completed District application form
4. Completed Applicant Checklist and the required materials specified
5. Appropriate District Review Fee made payable to the Lawrence Conservation District

**ESCP Permit**-timber harvest/road maintenance projects >25 acres

1. One original and two copies of the ESCP Application. One must be the original notarized form.
2. A completed ESCP Applicant Checklist and the required materials specified on the form
3. Filing fee of \$500.00 made payable to the Lawrence County Clean Water Fund
4. A completed District application form
5. Appropriate District Review Fee made payable to the Lawrence Conservation District

## **ESCGP-1 for Earth Disturbances Associated with Oil and Gas**

For Earth Disturbance Activities associated with Oil and Gas Exploration/Production/Processing /Treatment Operations/Transmission Facilities

1. Contact the District for submission requirements

Carefully read the statement of policy. This form must be signed by the applicant. The District will no longer accept acknowledgement from a consultant.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

District use only

Date received:  
Notes:

NPDES \$ \_\_\_\_\_ Check # \_\_\_\_\_  
Review \$ \_\_\_\_\_ Check # \_\_\_\_\_  
Revision \$ \_\_\_\_\_ Check # \_\_\_\_\_  
Revision \$ \_\_\_\_\_ Check # \_\_\_\_\_

Fee Schedule for E&S Plan Review

Mailed with completed application form to:  
Lawrence Conservation District  
430 Court Street  
New Castle, PA 16101

\$100.00 Fee for E&S plan review accompanying a Chp. 105 GP (PASP GP-3)  
\$60.00 Fee for E&S plan review for Spoil and Borrow sites not associated with an NPDES permit  
\$60.00 Fee for E&S plan review accompanying a timber harvest < 25 acres

Total Project Acres	Initial Fee	Revision Fee
0-99	\$100.00	\$25.00
1.0-4.99	\$375.00	\$75.00
5-14.99	\$1,000.00	\$250.00
15-24.99	\$1,700.00	\$425.00
25-50.99	\$3,300.00	\$825.00
51-69.99	\$4,600.00	\$1,150.00
70-99.99	\$6,600.00	\$1,650.00
100 and over	\$6,600.00+25/acre*	25%of initial fee

\*\$25 per acre over 100 acres rounded to the nearest total project acre

\*Timber Harvest ≥ 25 acres, refer to chart above for assessed fee

**Please read the following carefully, the policies outlined below will be strictly adhered to:**

Statement of Policy

- NPDES Permit Processing Fees for earthmoving sites are current permit filling fees, which are charged in addition to the above review fee. All applications for NPDES Permits with over 5.0 acres of contiguous disturbed ground will require review of the E&S plan.
- All applications for Individual NPDES Permits with earth disturbance between 1.0 and 4.99 acres resulting in a point source discharge to a surface water of the Commonwealth will require review, General NPDES permits will be reviewed as staff resources and responsibilities permit.
- Application packages will receive administrative review to be conducted within the timeframes specified by the Program guidance. Administratively incomplete applications will be subject to the filing fee upon resubmission of the deficient items. Administratively incomplete packages will be returned if deficient items are not satisfied by the end of the 60 day time frame. Any resubmission following return of the application will be subject to all associated fees.
- The above schedule reflects an initial review. Resubmission during the technical review of a project will require submission of the revision fee. Payment of the fee is expected at the time of resubmission. Fees paid for any and all technical reviews will not be returned unless the project is withdrawn by the applicant prior to completion of the administrative review. Requests for refund of review fees should be requested in writing at the time of the withdrawal of the application.
- Once approved, major plan revisions in cases of project phasing or major revamping of the original plan will be subject to the appropriate filing and review fees, as well as, submission of any administrative requirements.
- State government agencies and schools are the only entities exempt from the administrative filing fee.
- Erosion and Sedimentation Pollution Control Plans (E&S) for minimal earthmoving projects will be assessed a fee on a case-by-case basis but not less than the Base Fee. In some cases, the fee may be waived for projects with limited earthmoving, but the District is the sole determinant of that waiver. Determination of qualification for a waiver of fee should be requested in writing prior to submission of the project for review.
- Erosion and Sedimentation Pollution Control Plans for Spoil and Borrow Areas <5.0 acres include an in office investigation of site conditions that may support wetlands as defined by the 1987 Federal Manual. Neither the District, nor Lawrence County assumes any responsibility for the placement of fill, destruction, or alteration of any wetland areas that may be present at the site. The Lawrence Conservation District recommends consultation with those agencies having specific permitting authority.
- On an occasion municipal entities, owners and consultants will request the technical assistance of the District regarding the necessity of permitting under the program's authority. In these instances, the District will make determinations regarding the necessity of permitting under the program's authority based upon submission of a technically complete set of plan drawings in accordance with the requirements of 25 PA Code 102 et seq., and its' associated guidance materials. The determination will be based solely on the information provided at that time. Any changes to the project's location, scope of work, or BMP discharge locations will nullify any determination made by the District.

NPDES Permitting Process for Earthmoving Sites

**Individual NPDES Permit**

- The earthmoving activity is in a special protection High Quality (HQ) or Exceptional Value (EV) watershed.
- The earthmoving activity that will alter existing water quality standards.
- The earthmoving activity may result in pollutant or toxic discharge.
- Permit Filing Fee: \$500.00
- District reviews E&S Plan and PPC Plan. Additional BMP considerations for water quality protection in HQ/EV watersheds. Before permit is issued, it must be published in the PA Bulletin for public review. After District review is complete, recommendation for permit action is sent to the Department of Environmental Protection for final processing.

**General NPDES Permit**

- The earthmoving activity disturbs more than 5.0 acres in a regular watershed.
- The earthmoving activity disturbs between 1.0 and 4.99 acres resulting in a point source discharge to a surface water of the Commonwealth.
- Permit filing fee: \$500.00
- District reviews E&S Plan and issues approval for permit.

The Conservation District will review this plan solely to determine whether it is adequate to satisfy the requirements of 25 PA Code 102 et seq., the erosion control regulations of the Department of Environmental Protection. By a determination that the plan is adequate to meet those requirements, neither the District nor Lawrence County assumes any responsibility for the implementation of the plan or the proper construction and operation of the facilities contained in the plan. The design, structural integrity and installation of the control measures are the responsibility of the landowner and/or the earthmover. Before any construction may begin, the appropriate and necessary local, state and federal permits must be secured from the agency having specific permitting authority.